

TSCS Board Meeting Minutes

Date: February 25, 2026

Time: 5:00 PM

Location: Hybrid (In-person at TSCS and via Zoom)

Attendees:

- **Board Members:** Liz Glotzbach, Steve Guinn, Tom Marino, Pat Mitchell Worley, Deanie Parker, Chris Soper
- **Staff Members:** Elizabeth Montgomery Brown, Samson Mobashar, Maya Robinson
- **Guests:** Ari Hall (6th Grade Team Lead), Raven Parker (7-12 Lead Teacher)

I. Call to Order & Welcome

The meeting was called to order at 5:02 PM.

- **Motion 1:** Motion to approve the minutes from the previous meeting. Moved by Steve Guinn and seconded by Pat Mitchell Worley. The motion was approved unanimously.
- **Motion 2:** Motion to approve the meeting agenda. Moved by Steve Guinn and seconded by Chris Soper. The motion was approved unanimously.

II. Financial Report

Elizabeth Montgomery Brown presented the school financial report for the period ending January 31.

- **Year-to-Date (Through January):**
 - **Revenue:** Trending favorably and beating budget by approximately \$246,000. TISA funding is arriving higher than anticipated (\$13,114 per pupil vs. the budgeted \$12,500). Enrollment Average Daily Membership (ADM) currently stands at 659, which is driving the TISA revenue increase. The school has nearly collected all SIG 2 funding (excluding \$15,000) and received a larger-than-anticipated Title I allocation. Total year-to-date revenue is near \$6 million.
 - **Expenses:** Currently over budget, primarily driven by a \$400,000 variance in personnel and benefits. This variance includes a \$100,000 state-mandated teacher bonus (which is neutral, offset by corresponding state revenue), a \$25,000 PTO payout, \$40,000 in unbudgeted raises, \$30,000 in unbudgeted December retention bonuses, and increased healthcare costs.
 - **Capital Expenses:** Approximately \$140,000 was spent on computers and smart screens, which will be reimbursed via grants and moved to the balance sheet. This adjusts the current net operating loss to roughly \$260,000.
 - **Balance Sheet:** Cash sits at approximately \$5 million. The debt service coverage ratio is currently at 0.4 (below the 1.1 covenant requirement) due to the temporary net operating loss.
- **Year-End Projections (Through June 30):**
 - Management projects ending the fiscal year with a net operating loss of approximately \$64,000 to \$65,000 (after moving capital expenses to the balance sheet). This factors in \$50,000 in upcoming state facility grant funding and conservative TISA estimates.
 - Delays in Title I grant reimbursements are tied to pending budget revision approvals in the district's portal. Leadership is actively exploring additional

revenue sources and cost-management strategies to bring the year-end projection closer to break-even.

III. Executive Director's Report

Maya Robinson presented academic, enrollment, and operational updates.

- **Enrollment & Attendance:**
 - Current enrollment is 653, with the nine-period ADM average currently sitting at 659 (budgeted for 641). The goal is to sustain ADM above 650.
 - **Chronic Absenteeism:** The school's goal is to reduce chronic absenteeism to 32.4% or lower. Currently, 28% of 6th–12th graders (178 students) have missed 10% or more of the school year.
 - A Continuous Improvement Team, in partnership with More for Memphis and the South Memphis K-12 Zone, is actively managing continuous improvement plans for the 30 students at highest risk. The Communities in Schools (CIS) specialist has also returned and is managing a separate caseload of 50 students. Transportation remains the primary barrier to attendance.
- **Academic Update (Interim Assessment #2):**
 - **ELA:** 103 out of 493 tested students reached proficiency.
 - **Math:** 112 out of 546 tested students reached proficiency.
 - **Science:** 81 out of 408 tested students reached proficiency.
 - **Social Studies:** 133 out of 297 tested students reached proficiency, remaining the strongest content area.
 - Interim Assessment #3 begins next week.
 - Leadership conducted a second round of "Critical Six" instructional walkthroughs. The highest areas of growth observed across all classrooms were standards alignment, student production (student-to-teacher talk ratio), and data-driven instruction.
- **Upcoming Events:**
 - **Senior Decision Day:** May 4. The school is trending closely toward 100% college acceptance.
 - **Graduation:** May 15 at Brown Baptist at 6:30 PM.
 - **8th Grade Bridging Ceremony:** May 20. Alumna Sakia Walker (Class of 2016) will serve as the speaker.
 - **End of Year Community Celebration:** A 20th-anniversary on-campus showcase and fundraiser is being planned to close out the school year.

IV. Unfinished Business

- **Facilities Expansion (LeMoyne-Owen College Partnership):**
 - LeMoyne-Owen College (LOC) is finalizing the acquisition of the Town Hall Center across the street, expecting to close by the end of March.
 - The partnership agreement will dedicate space (two offices and six classrooms) for TSCS. This space will house the College and Alumni Support Team (CAST) to facilitate alumni workshops and FAFSA support.
 - Long-term plans include hosting TSCS 12th-grade classes and in-person dual enrollment on the LOC campus. The timeline for this move is projected for the

2027–2028 academic year. The school will explore month-to-month lease extensions for the current portable classrooms in the interim.

- **Board Training:** The board is pending updates regarding state-mandated board training providers.

V. Staffing Update

- Middle School Assistant Director Alyssa Brown will depart at the end of the school year. The hiring process for her replacement is actively underway.
- Intent to return forms indicate an 85% teacher retention rate for the upcoming school year.

VI. Adjournment

- Guest teachers Raven Parker and Ari Hall were introduced. Both are currently engaged in external leadership and policy programs (Embark and Johns Hopkins University, respectively).
- The FY27 budgeting process has officially begun internally. The next board meeting is scheduled for June 3 at 12:00 PM for budget review and approvals.
- The meeting was adjourned at 6:11 PM.